

FIRE CAPTAIN

DEFINITION

To direct the activities and operations of personnel on an assigned shift and maintain control of respective fire station (s)/quarters; direct and participate in fire fighting and rescue activities; maintain and inspect all Fire Department equipment and property; and to provide responsible technical support to the Deputy Fire Chief.

SUPERVISION RECEIVED AND EXERCISED

Receives general direction from the Deputy Fire Chief.

Exercises direct supervision over assigned shift personnel.

EXAMPLES OF ESSENTIAL FUNCTIONS - *Essential functions may include, but are not limited to, the following:*

Plan, prioritize, assign, supervise, and review the work of assigned fire personnel, including instruction and training drills; perform employee evaluations; recommend disciplinary actions.

Respond to emergency fire, rescue, medical aid, and public service calls; order placement of personnel, equipment, and apparatus for effective and efficient operations; assume responsibility for the supervision, performance, and safety of assigned personnel.

Command and direct operations when first to arrive at emergency incident until relieved by a superior officer; order multiple alarms as necessary, prior to arrival of supervising officer.

Oversee effective and efficient use of resources to ensure engine companies return to service in a timely manner.

Coordinate company inspections of buildings, streets, alleys, and special hazards; maintain accurate records of such inspections.

Monitor daily inspection of quarters and equipment to maintain Fire Department quality standards; oversee the maintenance and repair of equipment and facilities.

Inspect personnel and maintain discipline.

Enforce Fire Department and City rules and regulations and make recommendations to superior officers.

Advise management staff of methods or procedures to improve station operations.

Perform related duties and responsibilities as required.

QUALIFICATIONS

Knowledge Of:

Principles, practices, and procedures of modern fire suppression and prevention.

Operation and maintenance of various apparatus and equipment used in modern firefighting activities.

Medical aid, rescue, and resuscitation equipment practices.

Principles and practices of hazardous materials response.

Local geography, including the location of water mains, fire hydrants, and target areas of the City.

Principles and practices of basic report writing.

Principles and practices of personnel deployment, employee development, training, supervision, and evaluation.

Proper English usage, grammar, spelling, and punctuation.

Ability To:

Plan, assign, supervise, and evaluate the work of support personnel, both under emergency conditions and in routine work.

Interpret and apply pertinent federal, state, and local laws, ordinances, regulations, and guidelines relevant to assigned duties.

Make sound decisions, use good judgment, and think clearly and effectively in emergency situations.

Analyze situations correctly and take quick, effective and reasonable courses of action with regard to surrounding hazards and circumstances.

Conduct preliminary fact finding inspections and investigations, including evidence gathering and documentation.

Assume responsibility for assigned departmental activities and projects.

Identify training needs and plan, implement, and evaluate programs.

Prepare clear and concise reports, memos, and other written documents.

Train and instruct firefighters in modern firefighting practices and procedures.

Conduct meetings, make presentations, and facilitate communications in a clear, concise, and positive manner.

Understand and act in accordance with City and Fire Department policies, procedures, and rules; interpret and apply policies, procedures, and rules to assigned personnel.

Drive, operate, maintain, and repair fire equipment and apparatus.

Meet accepted standards of adequate physical endurance, agility, health, and vision.

Communicate clearly and tactfully, both orally and in writing.

Establish and maintain effective working relationships with all those contacted in the performance of required duties.

Meet the Following Physical and Mental Requirements:

Mobility to work in emergency and non-emergency settings.

Lift or carry weight of 110 pounds.

Climb ladders and work from elevated positions.

Walk, stand and sit for long periods of time, including driving.

Operate a motor vehicle and fire apparatus.

Strength and stamina to perform fire service duties.

Vision to meet department standards.

Hearing and speech to communicate in person or over communications equipment.

Know and understand all aspects of the job and observe safety rules; analyze problem equipment; identify safety hazards; locate equipment; interpret work orders; remember how to operate equipment; explain work to other employees.

Experience and Training Guidelines:

Any combination of experience and training that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Experience:

Six (6) years of increasingly responsible full-time experience in an organized fire department.

Training:

An Associate's degree from an accredited college with major course work in fire science or a closely related field.

License or Certificate:

Possession of a valid State of California Class B operator's license.

Possession of a valid First Aid and Cardiopulmonary Resuscitation cards.

Possession of a State of California Certified Fire Officer Certificate .

This class specification lists the major duties and requirements of the job and is not all-inclusive. Incumbents may be expected to perform job-related duties other than those contained in this document.

Fire Captain
City of Rocklin
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ADOPTED
CAT:
FLSA

POSN: 00046